



दिनांक 4/10/25

क्रमांक: प.(123) जरारासंवि/लेखा/2024-25 3227

Subject: Quotations invited for Procurement of Audit Service Provider
(CA Services)

JRRSU is in process of procurement of audit service provider (CA Service) of University accounts. In this context, Quotation are invited in sealed envelopes for providing these services from reputed firms/qualified CA's engaged in the work. The detailed scope is attached in the bidding document.

Interested bidders are requested to read the annexed terms & conditions carefully and submit their proposal latest upto 1:00 pm of 7-10-2025 along with duly sealed & signed copies of all annexures and required documents. The bids received upto the last date/time will be opened on same day by procurement committee at 3:00PM.

Estimated cost of work is Rs.20,000/- GST paid extra if Applicable.

Encl:-

1. Annex 1: Bidder Particular Form
2. Annex 2: Terms & Conditions
3. Annex 3: Scope & Work
4. Annex 4: Financial Bid

Registrar
JRRSU, Jaipur

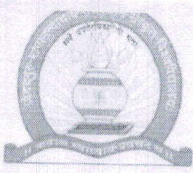
4/10/25

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:- 3228-31

1. उपापन समिति के सभी सदस्यों श्री/डॉ.....को उपापन समिति की बैठक दिनांक 7-10-2025 को दोपहर 02 बजे कुलसचिव कक्ष में उपस्थित होने हेतु।
2. प्रभारी वेबसाइट को भेजकर लेख है कि उक्त सूचना को विश्वविद्यालय की वेबसाइट पर प्रकाशित करावें।
3. कार्यालय नोटिस बोर्ड, जयपुर।
4. मैसर्स.....।

Registrar

(Handwritten signatures)



जगद्गुरु रामानन्दाचार्य राजस्थान संस्कृत विश्वविद्यालय

मदाऊ, भांकरोटा-मुहाना लिंक रोड़, जयपुर (राज.) - 302026

वेबसाईट : www.jrsanskrituniversity.ac.in ई-मेल - jrsu@yahoo.com टेलीफैक्स: 0141-2850551-75



Annexure-1

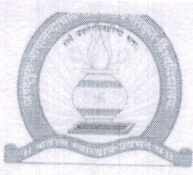
Bidder Particular Form

Firm Details:

Name of the Firm			
Name of contact Person with designation			
Registered office Address			
Address of the Firm			
CA Registration no.(attach copy)			
Type of Firm	Private Ltd.	Partnership	Proprietary
Put tick() mark			
Telephone Numbers			
E-mail Address/Web site	E-mail	Web-site	
Mobile Number			
GST Registration No. where his business is located (attach copy)	Rajasthan:	Other State:	
Income Tax/PAN (attach copy)			
Working experience of the same nature of works for minimum 3 years is required. Mention Yes/No			

Seal & sign of authorized signatory



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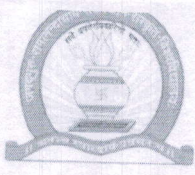
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Annexure-2

Terms & Conditions

1. The provisions of RTTP Act.2012 and Rules there to shall be applicable for this procurement. Further more, in case of any inconsistency in any of the provisions of this bidding document with the RTTP Act 2012 and rules thereto, the later shall prevail.
2. The proposal should be submitted in a sealed envelope.
3. **Documents to be submitted:**
 - a. Copy of valid registration (Proprietorship firm/Rajasthan Shop & Commercial Establishment Act,1958) or a similar Act of any other State/Union, as applicable or a company registered under Indian Companies Act, 1956 or a Partnership firm registered under Indian Partnership Act,1932 or certificate of incorporation or self certified declaration regarding non applicability of registration under any act should be submitted by the bidder.
 - b. Copy of Permanent Account Number(PAN)
 - c. Copy of GST Registration or self certified declaration regarding non applicability of the same.
 - d. Copy of CA Registration Certificate
 - e. Work order for similar works. (desirable)
4. Payment Terms: After completion of concerned annual audit.
5. The firm which has been approved and ordered for doing the accounting work for the period will not be eligible to participate in the bid

Seal & sign of authorized signatory



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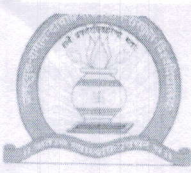
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Annexure 3

Scope & Work

क्र.सं	विवरण
1	विश्वविद्यालय के वित्तीय वर्ष 2024-25 के लेखों की वैधानिक ऑडिट सनदी लेखाकार द्वारा की जाकर लेखों की सर्टिफाईड प्रति उपलब्ध कराना एवं आईटीआर दाखिल करना।

Seal & sign of authorized signatory



जगद्गुरु रामानन्दाचार्य राजस्थान संस्कृत विश्वविद्यालय

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Annexure 4

Financial Bid:-

Item no	Item Description	Nature of Purchase	Qty	In Rs(without GST)	GST Rate & Amt.	Total
1	2	3	4	5	6	7
1	Audit Service Provider (CA Services)	Services	Annual/Statutory audit of Accounts of JRRSU for the year 2024-25			
Total cost (In figures)						
Total cost (In words)						

Note:-

1. The L-1 will be decided on the basis of total rate given in column-7 of the above table.
2. If there is any cutting then it should be attested.
3. In case of difference in rate in figures and words, the rate in words would be considered as the offered rate

Seal & sign of authorized signatory
Name of the firm:-

[Handwritten signatures]