**Annex-I**

**Standard format for C.V.**

1. Full Name :- ……………………………. Latest passport
2. Short Name :-……………………………. size color
3. Father’s Name:- ………………………… photograph
4. Date of Birth:- ………………………….
5. Present address:- …………………...........
6. Permanent address:-……………………..
7. Present/ Last position held with full address:- ………………………………. ……………………………………………..………………………………….…………………………………………...……………………………………………………………………………………………………………………..
8. Telephone (with STD code):- -- Landline (0)………………......

Landline(R) : ..…………….....

Fax No. ……………………...

Mobile No. ………………….

1. Email :……………………………………………………………………….
2. Website, if any : ……………………………………………………………..
3. Summary (Not more than 300 words) about the applicant : ……………………………………………………………………………….……………………………………………………………………………….……………………………………………………………………………….……………………………………………………………………………….……………………………………………………………………………….……………………………………………………………………………….……………………………………………………………………………….
4. Academic Qualifications (beginning from the first degree received):-

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| --- | --- | --- | --- | --- |
| S. No. | Degree/Course | Year | Name of University | Remarks if any |
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1. Teaching experience(from date of first appointment):-

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| --- | --- | --- | --- | --- | --- |
| S.  No. | Position | Duration | | Total Duration in years | Remarks if any |
| From | To |  |  |
| 1. | Assistant Professor |  |  |  |  |
| 2. | Associate Professor |  |  |  |  |
| 3. | Professor |  |  |  |  |
| 4. | Other |  |  |  |  |

13. (a) Participation and contribution in relevant areas in higher education

|  |  |  |
| --- | --- | --- |
|  | Organisation | Area of specialisation |
| Visiting Professor |  |  |
| Resource Person |  |  |
| Others (Specify) |  |  |

13. (b) Involvement with formulation of academic programmes:

|  |  |  |  |
| --- | --- | --- | --- |
| S.No | Nomenclature of Innovative Academic Programmes formulated | Date of approval by Academic Council | Year of Introduction |
|  |  |  |  |

13. (c) Important MoUs formulated for academic collaborations:

|  |  |  |  |
| --- | --- | --- | --- |
| S.No | MoUs formulated | Name of Agencies/Departments involved | Year of MoU |
|  |  |  |  |

13. (d) Position of Chairs:

|  |  |  |  |
| --- | --- | --- | --- |
| S.No | Name of Chair | Name of Agencies/ Departments involved | Period of holding the Chair |
|  |  |  |  |

1. Administrative Experience :-

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Name of Institution | Position Held | Task/ responsibilities  assigned | Duration | | Duration in year | Remarks if any |
| From | To |  |  |
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1. Research Experience:-

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| --- | --- | --- | --- | --- | --- | --- | --- |
| S.  No. | Name of Institution | Position Held | Research details | Duration | | Duration in year | Remarks if any |
| From | To |  |  |
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1. Special achievement:-

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| --- | --- | --- | --- | --- |
| S.  No. | Name of Institution | Position Held | Period | Detail of special achievement |
|  |  |  |  |  |
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1. Publications output:-
2. No. of research papers published in international journals:-……………...
3. No. of research paper published in national journals:-…………………...
4. Books authored : …………………...
5. Books edited/chapter : …………………..
6. Popular articles : …………………..
7. Monograph : ……………………
8. Training modules :
9. Paper presented in international conference /seminars/workshops………
10. Papers presented in national conference /seminars/workshops ………….
11. Patents, if any: …………………….
12. Any other publications: …………………….

Note:- List of publications as above should invariably enclosed with C.V.

1. Awards/Honors/Merit Certificates/Applications/Fellow etc:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.  No. | Name of Award | Year | Details of awards/ | Contribution for which award/ given |
|  |  |  |  |  |
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1. Association with International institutions / agencies

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| --- | --- | --- | --- | --- | --- |
| S.  No. | Name of Institution | Nature  of association | Period with details | | Contribution done |
| From | To |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. Association with National level institutions / agencies.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.  No. | Name of Institution | Nature  of association | Period with details | | Contribution done |
| From | To |
|  |  |  |  |  |  |
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21. Consulting experience :

List key consulting assignments undertaken :

|  |  |  |  |
| --- | --- | --- | --- |
| S.  No. | Client/Organisation’s name | Nature of assignment | Duration of assignment |

22. Guide assignments.

|  |  |  |
| --- | --- | --- |
| S.  No. | Level | No. of students guided |
| 1. | P.G. |  |
|  |  |  |
| 2. | M. Phil |  |
|  |  |  |
| 3. | Ph.D |  |
|  |  |  |
| 4. | Post Doctorate |  |

23. Your vision for the University (upto 500 words) :

24. Details of References, if any

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S.No. | Name of the Referee | Post Held by Referee | Email | Phone No. | Mobile |
|  |  |  |  |  |  |

25. Are there are any criminal or civil cases pending against you in any court of law in India or abroad or have you ever been convicted by any Civil/Criminal court in India or abroad? YES/NO

[In case of yes, copies of relevant document may be attached (in favour of/ disfavour) for reference.]

26. Is/are there any Departmental enquiry(ies) and/or preliminary enquiry(ies) pending against you and/or you have been penalized resultant to any Departmental enquiry(ies). YES/NO

[In case of yes, copies of relevant document may be attached (in favour of/ disfavour) for reference.]

DECLARATION BY THE CANDIDATE

I solemnly declare / affirm that:

1. The particulars furnished by me in the said application form are correct and I have not concealed or misrepresented any facts in it.
2. I am a person of good conduct and uphold principles of academic integrity.

Signature of Applicant